


## Event Details

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### Finance Committee

Monday, April 4, 2022

**Date:** April 4, 2022

**Time:** 6:00 PM

**Location:** Community Meeting Room

**Address:** 29 Depot Street  
Douglas, MA 01516

Douglas Finance Committee

Monday, April 4, 2022

6:00 PM

Douglas Town Hall

Community Meeting Room

Douglas MA

1. Call to order
2. Approve minutes of February 8, 2022
3. Approve minutes of February 22, 2022
4. Review FY 2023 budget proposal
5. Review Special Town Meeting warrant articles
6. Review Annual Town Meeting warrant articles
7. Update from Town Administrator
8. Reserve Fund transfer requests
9. Upcoming meeting dates:
  - a. April 12: public meeting for discussion and voting on the warrant articles
  - b. May 2: we will meet before the Town Meetings begin for any last minutes items
10. Open session for topics not reasonably anticipated 48 hours in advance
11. Adjournment

FINANCE COMMITTEE  
MONDAY, APRIL 4, 2022


Attendance: Chair Dick Vandenberg, Mike Hutnak, Carol Gogolinski, Sandy Kuipers, Heather Morin, Philip Landry (joined at 6:06 PM), Howard D'Amico (joined at 6:34 PM), Jeanne Lovett Finance Director.

Absent: Lynne Mussulli

Chair Dick Vandenberg calls meeting to order at 6:03 PM.

1. **(6:03 PM) (0:23) Approve minutes of February 8, 2022 and February 22, 2022**  
(6:03 PM) (0:57) Motion to approve minutes as presented for February 8, 2022 made by Heather Morin, seconded by Mike Hutnak. All members in favor.  
(6:04 PM) (1:37) Motion to approve minutes as presented for February 22, 2022 made by Sandy Kuipers, seconded by Mike Hutnak. All members in favor.
2. **(6:05 PM) (2:00) Review FY 2023 budget proposal.**  
The committee discussed their concerns, questions and thoughts on the proposed balanced budget from Matt Wojcik Town Administrator. There was a collective agreement on the desire to fund the additional highway employee from the committee, Sandy Kuipers would like more information on the town nurse budget.
3. **(7:06 PM) (1:03:05) Review Special Town Meeting warrant articles**  
Jeanne Lovett went through the articles with the committee and explained them. The assessor's expense increased and salary decreased due to having Mayflower serving in the assessors role currently, an increase in technology from adding permitting software, increase street lighting that the town took over, increase in highway due to fuel rates, increase in audit expense because the town is receiving more federal funding now is responsible for a single audit, increase in animal control now that the town is in a regional service with surrounding towns. Ms. Lovett talked about the snow and ice deficit, and prior year bills.
4. **(7:16 PM) (1:13:53) Review Annual Town Meeting warrant articles.**  
Committee will take the warrant home and review to have questions ready so that Ms. Lovett can let the department head that the committee would like to talk to be available for the next meeting. Philip Landry will send an email with his questions on the fire truck to Jeanne Lovett for the fire chief. Mike Fitzpatrick joined the meeting and shared his idea about having another stabilization account for a specific item like the fire truck so that they can build up the money for it.
5. **(7:51 PM) (1:48:47) Update from Town Administrator**  
Matt Wojcik is not available tonight.
6. **(7:51 PM) (1:48:50) Reserve Fund transfer requests**  
NONE.
7. **(7:51 PM) (1:48:57) Upcoming meeting dates:**
  - a. April 12: public meeting for discussion and voting on the warrant articles
  - b. May 2: we will meet before the Town Meetings begin for any last minute's items
8. **(7:53 PM) (1:50:43) Open session for topics not reasonably anticipated 48 hours in advance.**  
NONE
9. **Adjournment (7:54 PM) (1:51:13) Motion to adjourn made by Sandy Kuipers, seconded by Mike Hutnak. All members in favor.**

Respectfully submitted,

  
Stephanie Gosselin  
Recording Secretary