

**AGREEMENT**

**DOUGLAS SCHOOL DISTRICT**

**AND**

**MATTHEW ARONIAN  
DEAN OF STUDENTS  
ELEMENTARY SCHOOL & MIDDLE SCHOOL**

Agreement made this 23<sup>rd</sup> day of June, 2020, by and between the Douglas School District in Worcester County in the Commonwealth of Massachusetts (hereinafter referred to as the "District") and Matthew Aronian, Both parties agree that said employee (hereinafter referred to as the "Dean of Students") shall perform the duties of Dean of Students as prescribed by the laws of the Commonwealth of Massachusetts and by the rules, regulations, and policies made thereunder by the Douglas School Committee.

The parties hereto agree as follows:

1. EMPLOYMENT

The District hereby employs Matthew Aronian as Dean of Students. Employee hereby accepts such employment on the following terms and conditions.

2. TERMS

The term of employment set by this Agreement shall be the period commencing July 1, 2020 and ending June 30, 2023.

If the Superintendent does not intend to renew Matthew Aronian's contract, he must so notify the Dean of Students in writing by January 1, 2023.

If Matthew Aronian does not intend to complete the terms of his contract or intends to leave the District at the end of the contract year prior to the expiration of the contract, he must so notify the Superintendent at least ninety (90) days prior to her last day of work for the District. Failure to

provide the required notice may result in the forfeiture of unused vacation.

### 3. COMPENSATION

Matthew Aronian shall be paid a salary of Eighty Thousand Two Hundred Thirty Six Dollars (\$80,236), less income tax withholding and other normal employee deductions. The salary shall be paid in equal installments in accordance with the rules of the Committee governing payment of other professional staff members employed by the Committee. This annual compensation shall be reviewed by the District on or before June 30, 2021. The District may increase the Dean of Students salary during the term of this Agreement, if in the District's discretion, his performance as Dean of Students and/or the general economic conditions warrant such increase. Any salary adjustment made during the life of this Agreement shall be in the form of an amendment. Said amendment shall not be considered to be a new contract with the Dean of Students.

### 4. TERMINATION

The Superintendent may terminate this agreement at any time for good cause and in accordance with the procedures contained in M.G. L. Chapter 71, Section 41. As used herein, "good cause" shall mean any ground which is put forth by the Superintendent in good faith and which is not arbitrary, irrational, unreasonable, or irrelevant to the task of building up and maintaining an efficient school system.

In a challenge to discharge the Dean of Students, the authority of the arbitrator shall be limited to an award for back pay damages for the balance of the contract term after discharge and shall not include the authority to reinstate the Dean of Students to any position.

### 5. DUTIES

Matthew Aronian shall perform faithfully and to the best of his ability the duties of Dean of Students and all other duties assigned to him under the supervision and direction of the

Superintendent and his/her designee.

6. LICENSURE

Matthew Aronian shall furnish and maintain during the term of this Agreement valid and appropriate licensure qualifying her to act in his position as required by General Laws, Chapter 71, Section 38G.

7. ALLOWANCE FOR EXPENSES

The District shall provide allowances for the following expenses.

- (a) Travel necessary in the performance of professional duties: \$400.00 per year
- (b) Attendance at professional meetings – with prior approval
- (c) State and regional conferences – with the approval of the Superintendent with a maximum reimbursement not to exceed \$1,000 pending available funding resources

8. VACATION & HOLIDAYS

Matthew Aronian will work a 12-month contract with 25 days' vacation (prorated first year). There will be no vacation carryover. If Matthew Aronian leaves prior to the end of the fiscal year, vacation days will be pro rated for the partial fiscal year of employment. Matthew Aronian will be paid for all legal holidays as stated by the Douglas Public School Employee Benefits Manual.

9. SICK LEAVE

Matthew Aronian shall accrue 17 days of sick leave per annum. Any sick leave not used during the time of this Agreement may be accumulated to a maximum accumulation of 150 days. The Superintendent may grant with School Committee approval, Matthew Aronian up to an additional year of sick leave in the event that Matthew Aronian suffers a major or catastrophic illness or disability. No reimbursement shall be made for unused sick leave.

#### 10. EVALUATIONS AND PERSONNEL FILES

A. The Dean of Students will have the right, upon request, to review the contents of his personnel file. No material derogatory to the Dean of Students conduct, service character, or personality will be placed in his personnel file unless the Dean of Students has had an opportunity to review that material. The Dean of Students will acknowledge that he has had the opportunity to review such material by affixing his signature to the copy to be filed with the express understanding that such signature in no way indicates agreement with contents thereof. The Dean of Students will also have the right to submit a written answer to such material, and his answer shall be reviewed by the Superintendent and attached to the file copy.

B. The Elementary School Principal and the Middle School Principal shall evaluate the performance of Matthew Aronian in writing at least once annually not later than May 1 based upon 1) the mandates contained in M.G.L., Chapter 71 as amended by the Education Reform Act of 1993 (71:38) the policies of the Douglas School Committee; 3) the individual goals mutually agreed upon by Matthew Aronian and the Principal. The final evaluation may allocate among those items various weight as determined by the Principal.

#### 11. INSURANCE

The District does not provide insurance. Pursuant to this Agreement health insurance benefits and options are provided by the Town of Douglas.

#### 12. BEREAVEMENT LEAVE

Matthew Aronian shall receive bereavement leave with the approval of the Superintendent.

#### 13. PERSONAL LEAVE

Matthew Aronian shall receive up to 5 days personal leave with the approval of the Superintendent.

14. TAX-DEFERRED ANNUITY

The District, at the request of Matthew Aronian and in accordance with Massachusetts law, shall withhold and transfer an amount of salary, as designated by Matthew Aronian, annually, semi-annually, or monthly, to a tax-deferred annuity program chosen by Matthew Aronian.

15. FAMILY AND MEDICAL LEAVE

The District will comply with the Family and Medical Leave Act of 1993.

The District will comply with the Parental Leave Act of 2015.

16. PROFESSIONAL IMPROVEMENT

The Dean of Students shall be reimbursed for the cost of courses taken in the improvement of the Dean of Students professional skills with the following understanding:

- (a) said course must have been approved, prior to registration, by the Superintendent of Schools
- (b) said reimbursement shall not exceed a rate of \$290.00 per credit
- (c) total amount of said annual reimbursement shall not exceed the amount available within the teachers contract

17. PROFESSIONAL ORGANIZATIONS

The District shall provide funds for membership in one professional organizations. Any reimbursement for additional organizations must be approved in advance by the Superintendent.

18. LEAVES OF ABSENCE

Leaves of absence without pay may be granted by the Superintendent for good and sufficient reasons.

19. PROTECTION

- (a) Matthew Aronian will immediately report to the Superintendent, in writing, all cases

of assault suffered by him in connection with his employment. This report will be forwarded to the Committee which will comply with any reasonable request from the administrator for information in its possession related to the incident or to the persons involved and will act in appropriate way as liaison between the Dean of Students, police and the courts.

- (b) If criminal or civil proceedings are brought against an administrator alleging that he committed any unlawful act in connection with his employment, the Committee will furnish legal counsel and pay all fees necessary to defend him in such proceedings, provided that the Dean of Students did not act in violation of written School Committee policy at the time of the alleged unlawful act.
- (c) If an appeal from a guilty finding is taken by Dean of Students, the expenses of such appeal shall not be paid for by the Committee unless approved by vote of the Committee.
- (d) The School Committee agrees to reimburse the Dean of Students who has his personal property vandalized on/or about school property, for any damage not covered by the Dean of Students individual insurance coverage.

## 20. DEAN OF STUDENTS RESPONSIBILITIES

Matthew Aronian shall fulfill all aspects of this Agreement, any exception thereto being by mutual written consent of the Superintendent or his/her designee and the Dean of Students. Failure to fulfill the obligations agreed to in this Agreement will be viewed as a violation of the Administrators' Code of Ethics and will be good cause for discharge as noted in Section 4 (TERMINATION).


21. ENTIRE AGREEMENT

This Agreement embodies the entire understanding and agreement between the District and Matthew Aronian and there are no inducements, promises, terms, conditions, or obligations made or entered into by either party other than those contained herein except as may be provided in a writing signed by both the Committee and Matthew Aronian. This Agreement shall be construed and interpreted in accordance with the laws of the Commonwealth of Massachusetts.

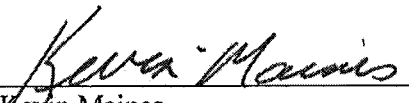
22. VALIDITY

If any paragraph or part of this Agreement is invalid, it shall not affect the remainder of the Agreement; but said remainder shall be binding and effective upon both parties

IN WITNESS WHEREOF, the parties have hereunto signed and sealed this Agreement and one counterpart thereof this 23<sup>rd</sup> day of June, 2020.

  
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Matthew Aronian,  
DEAN OF STUDENTS

6/23/20  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Kevin Maines,  
SUPERINTENDENT OF SCHOOLS

6/23/2020  
\_\_\_\_\_  
Date